

Learning Today, Shaping Tomorrow

Pathways to Evidence-Based Healthcare

CONFERENCE GUIDE



November 5, 2026 Virtual Conference

Johns Hopkins Evidence-Based Practice and
the Institute for Johns Hopkins Nursing



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Welcome

Welcome to the Johns Hopkins Virtual EBP Conference, Learning Today, Shaping Tomorrow: Pathways to Evidence-Based Healthcare. We are excited to have you join us as a presenter and contribute to advancing evidence-based practice across healthcare settings.

This guide outlines key expectations, policies, procedures, and deadlines to ensure a smooth and successful conference experience.

1. Podium Presenter Expectations

All podium presenters are expected to:

- Attend and present at their assigned session time
- Ensure at least one author is present live during the session
- Join sessions 10–15 minutes early
- Maintain professional conduct and communication
- Use respectful and inclusive language
- Be prepared to engage in Q&A with attendees

2. Presentation Formats

Podium Presentations

- Live, virtual presentation via Zoom
- Standard presentation length: 15 or 20 minutes
- A 15-minute presentation does not include Q&A; You will need to address any questions offline.
- Slides must be submitted by the deadline listed below

Poster Presentations

- Single-page PDF, landscape orientation required
- 16:9 widescreen format for optimal readability
- Posters displayed in a virtual poster hall
- Presenters will answer emailed questions



3. Technology Requirements

Presenters are responsible for:

- Reliable internet connection
- Working microphone and camera
- Quiet, professional environment when presenting
- Familiarity with Zoom screen sharing

We recommend joining from a laptop or desktop computer rather than a mobile device.

4. Policies

Recording Policy

All sessions may be recorded for educational and archival purposes. By participating, presenters consent to recording and potential limited distribution to registered attendees.

Content Responsibility

Presenters are responsible for the accuracy and integrity of their content. All presentations must comply with confidentiality, patient privacy, and copyright.

Professional Conduct

Disruptive, inappropriate, or unprofessional behavior will not be permitted and may result in removal from the session or conference platform.

5. Deadlines Checklist

Please adhere to all deadlines to ensure inclusion in the conference program (Late submissions may not be included in conference materials).

- Presenter Confirmation Form — June 8, 2026
- Registration Deadline — July 31, 2026
- PowerPoint and PDF handout submissions — October 1, 2026
- Poster PDF submission — October 1, 2026



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6. Pre-Conference Checklist

Before the conference, please confirm:

- I have completed the presenter confirmation form
- I have registered for the conference
- My presentation materials are finalized and uploaded
- My slides/poster meet formatting requirements
- I have tested my technology (audio, video, internet)
- I know my scheduled presentation time
- I have reviewed Zoom access instructions

7. Day-of-Conference Checklist

- Join 10–15 minutes early
- Rename yourself with full name and institution
- Test audio/video before session begins
- Have presentation file ready and open
- Keep contact information for support available
- Stay available for Q&A after presentation

8. Support and Contact Information

For technical issues, presenter support, program or scheduling questions, please contact: ijhn@jhmi.edu

Thank You!

We appreciate your time, expertise, and contribution to advancing evidence-based practice. Your participation helps strengthen knowledge sharing and improves healthcare outcomes across settings.



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