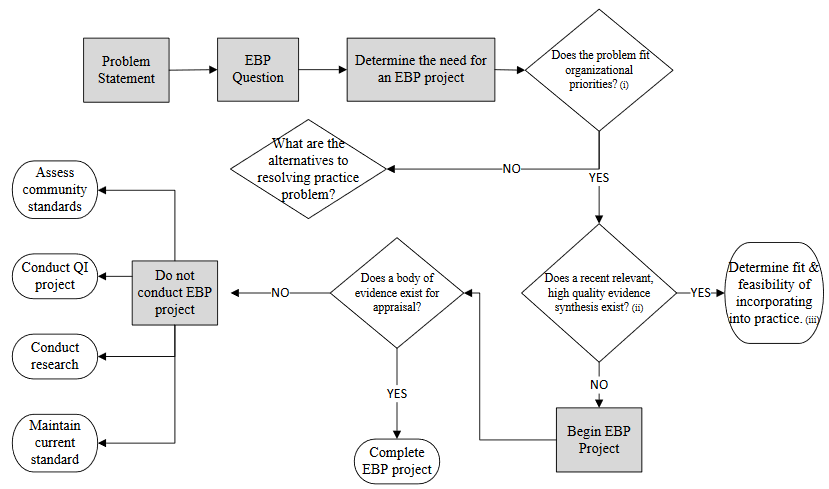
|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **EBP Work Plan** | | | | | | | | | | |
| Initial EBP question:  Enter text | | | | | | | | | | |
| EBP team leader(s): Enter text | | | | | | | | | | |
| EBP team members: Enter text | | | | | | | | | | |
| Goal completion date: Enter text | | | | | | | | | | |
| Steps | | Month | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Practice Question & Project Planning | 1. Recruit interprofessional team | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Determine responsibility for project leadership | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Schedule team meetings | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Clarify & describe the problem (App. B) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Develop & refine the EBP question (App. B) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Determine the need for an EBP project | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Identify stakeholders (App. C) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| Evidence | 1. Conduct internal & external search for evidence | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Appraise the level & quality of each piece of evidence (Apps. E/F) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Summarize the individual evidence (App. G) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Synthesize findings (App. H) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Develop best evidence recommendations (App. H) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| Translation | 1. Identify practice setting–specific recommendations (App. I) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Create action plan (App. I) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Secure support & resources to implement action plan | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Implement action plan | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. If change is implemented, evaluate outcomes to determine if improvements have been made | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Report results to stakeholders (App. C) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Identify next steps | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |
| 1. Disseminate findings (App. J) | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text | Enter text |

**Decision tree to determine the need for an EBP project**



Start

Key to the EBP Project Decision Tree:

1. Organizational priorities include unit, department, hospital, and programmatic.
2. Team critically evaluates an existing evidence synthesis to ensure not only quality, but also that the findings are applicable to team’s setting and population and have been completed recently enough to represent the current environment. Make practice changes based only on high to moderate strength of syntheses of evidence, rather than on a single, low-quality evidence synthesis.
3. Refer to the JHEBP Model and Guidelines for Nursing and Healthcare Professionals or the online EBP modules for assistance in determining fit, feasibility, and appropriateness.

**Directions for Use of the PET Process Guide**

**See Chapter 11, Lessons from Practice, for examples of completed tools.**

**Purpose:** The PET Process Guide is a tool to plan each step of the EBP process using the related Appendix, as indicated.

**EBP Project Plan:** The project plan is dynamic, and the team should revisit due dates for each step throughout the EBP project. Best practice is to start with the desired completion date and work backward to determine a due date for each step. Shade the month box(es) that correspond to the completion date for each step in a row. Shaded boxes across rows may overlap. The team can convert the numbered months to month name. Where applicable, the corresponding EBP Appendix tool is noted.

**Decision tree to determine the need for an EBP project:**

The EBP decision tree guides the team in determining if an EBP project is the appropriate inquiry approach and is value-added. *Note:* Evidence must exist to conduct an *evidence*-based practice project. If an evidence-based practice synthesis of evidence exists (internally or externally to the organization) and the team determines it is high-quality, recent, and applicable to the situation or population, the team moves to recommendations and translation.